

Computer Training Courses

2018-2019

Call 705.945.7109 for more information

Basic - Level 1 Courses

No computer experience is required to take these courses...just bring a smile and a pen or pencil and be prepared to have fun!

Windows 10 Duration: 8 Classes - 2 Weeks	Tue, Jan 08, 2019	-	Thu, Jan 17, 2019	12:00-2:30
	Mon, Apr 15, 2019	-	Fri, Apr 26, 2019	12:00-2:30
iPads & iPhones Duration: 8 Classes - 2 Weeks	Mon, Dec 03, 2018	-	Thu, Dec 13, 2018	12:00-2:30
	Mon, Mar 18, 2019	-	Thu, Mar 28, 2019	12:00-2:30
	Tue, May 28, 2019	-	Fri, Jun 07, 2019	9:00-11:30
Android Tablets Duration: 8 Classes - 2 Weeks	Mon, Apr 01, 2019	-	Thu, Apr 11, 2019	12:00-2:30

Basic - Level 2 Courses

You should have a basic knowledge of using your tablet or computer to navigate the Internet and conduct basic searches prior to taking this course. If you do not possess these skills, you may consider taking one of our Level 1 Basic Courses.

Google Everything Duration: 8 Classes - 2 Weeks	Mon, Feb 04, 2019	-	Thu, Feb 14, 2019	12:00-2:30
Microsoft Online Duration: 8 Classes - 2 Weeks	Tue, Feb 19, 2019	-	Fri, Mar 01, 2019	12:00-2:30
File Management Duration: 4 Classes - 1 Week	Mon, Dec 17, 2018	-	Thu, Dec 20, 2018	12:00-2:30
	Mon, Mar 04, 2019	-	Thu, Mar 07, 2019	12:00-2:30
	Tue, Jun 11, 2019	-	Thu, Jun 13, 2019	12:00-2:30

Summer classes and night school also available !



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Intermediate Courses

These courses do not require a sophisticated knowledge of computers, but you should be aware of Windows basics such as opening programs, navigating icons and menus, searching for information on the Internet and using a mouse and computer keyboard. If you do not possess these skills, you may consider taking one of our "Level 1 - Basic Courses".

Word Duration: 8 Classes - 2 Weeks	Tue, Dec 04, 2018	-	Fri, Dec 14, 2018	9:00-11:30
	Tue, Mar 19, 2019	-	Fri, Mar 29, 2019	9:00-11:30
	Mon, May 27, 2019	-	Thu, Jun 06, 2019	12:00-2:30
Excel Duration: 8 Classes - 2 Weeks	Tue, Jan 08, 2019	-	Fri, Jan 18, 2019	9:00-11:30
	Tue, Apr 02, 2019	-	Thu, Apr 11, 2019	9:00-11:31
PowerPoint & Making Movies Duration: 8 Classes - 2 Weeks	Mon, Jan 21, 2019	-	Thu, Jan 31, 2019	12:00-2:30
	Mon, Apr 15, 2019	-	Fri, Apr 26, 2019	9:00-12:30
Photobooks, Business Cards Posters & More... Duration: 8 Classes - 2 Weeks	Mon, Nov 19, 2018	-	Thu, Nov 29, 2018	12:00-2:30
	Mon, Apr 29, 2019	-	Thu, May 09, 2019	12:00-2:30
How to Create a Website Duration: 8 Classes - 2 Weeks	Tue, Jan 22, 2019	-	Thu, Jan 31, 2019	9:00-11:30
	Mon, May 13, 2019	-	Fri, May 24, 2019	12:00-2:30
Sage 50 / Simply Accounting (Desktop Version) Duration: 8 Classes - 2 Weeks	Tue, Feb 05, 2019	-	Fri, Feb 15, 2019	9:00-11:30
	Tue, Apr 30, 2019	-	Fri, May 10, 2019	9:00-11:30
Quickbooks (Online Version) Duration: 8 Classes - 2 Weeks	Tue, Nov 20, 2018	-	Thu, Nov 29, 2018	9:00-11:30
	Tue, Feb 19, 2019	-	Fri, Mar 01, 2019	9:00-11:30
	Mon, May 13, 2019	-	Fri, May 24, 2019	9:00-11:30

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