

Computer Training Courses

Fall 2018

Call 705.945.7109 for more information

Basic - Level 1 Courses

No experience related to computers is required whatsoever to take these courses. Just bring a smile and a pen or pencil and be prepared to have fun

Windows 10 Duration: 8 Classes - 2 Weeks	Mon, Sep 24, 2018 - Thu, Oct 04, 2018	12:00-2:30
iPads & iPhones Duration: 8 Classes - 2 Weeks	Mon, Sep 10, 2018 - Thu, Sep 20, 2018 Mon, Dec 03, 2018 - Thu, Dec 13, 2018	12:00-2:30 12:00-2:30
Android Tablets Duration: 8 Classes - 2 Weeks	Mon, Nov 05, 2018 - Thu, Nov 15, 2018	12:00-2:30

Basic - Level 2 Courses

You should have a basic knowledge of using your tablet or computer to navigate the internet and conduct basic searches prior to taking this course. If you do not possess these skills, you may consider taking one of our Level 1 Basic Courses

Google Everything Duration: 8 Classes - 2 Weeks	Tue, Oct 09, 2018 - Thu, Oct 18, 2018	12:00-2:30
Microsoft Online Duration: 8 Classes - 2 Weeks	Tue, Oct 23, 2018 - Thu, Nov 01, 2018	12:00-2:30
File Management Duration: 4 Classes - 1 Week	Mon, Dec 17, 2018 - Thu, Dec 20, 2018	12:00-2:30

Summer classes and night school also available !



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Intermediate Courses

These courses do not require a sophisticated knowledge of computers, but you should be aware of Windows basics such as opening programs, navigating icons and menus, searching for information on the Internet and using a mouse and computer keyboard. If you do not possess these skills, you may be interested in taking one of our "Level 1 - Basic Courses".

Word Duration: 8 Classes - 2 Weeks	Tue, Sep 18, 2018 - Thu, Sep 27, 2018 Tue, Dec 04, 2018 - Fri, Dec 14, 2018	9:00-11:30 9:00-11:30
Excel Duration: 8 Classes - 2 Weeks	Tue, Oct 09, 2018 - Fri, Oct 19, 2018	9:00-11:30
PowerPoint & Making Movies Duration: 8 Classes - 2 Weeks	Tue, Oct 23, 2018 - Fri, Nov 02, 2018	9:00-11:30
Photobooks, Business Cards Posters & More... Duration: 8 Classes - 2 Weeks	Mon, Nov 19, 2018 - Thu, Nov 29, 2018	12:00-2:30
Sage 50 / Simply Accounting (Desktop Version) Duration: 8 Classes - 2 Weeks	Tue, Nov 06, 2018 - Fri, Nov 16, 2018	9:00-11:30
Quickbooks (Online Version) Duration: 8 Classes - 2 Weeks	Tue, Nov 20, 2018 - Thu, Nov 29, 2018	9:00-11:30
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